

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Subject: Earnest Money Deposit

Dear [Recipient Name],

I hope this letter finds you well.

I am writing to confirm my earnest money deposit in relation to the purchase agreement dated [Insert Date] for the property located at [Insert Property Address]. As per our agreement, I am submitting an earnest money deposit of [Insert Amount] to demonstrate my serious intent to purchase the property.

This deposit will be held in escrow by [Insert Escrow Agent or Company Name] until the completion of the sale, subject to the terms and conditions specified in our agreement.

Please find enclosed a [check/wire transfer details/other relevant payment method] for the earnest money deposit.

Thank you for your attention to this matter. I look forward to moving ahead with the purchase process and am excited about the opportunity to acquire this property.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]