

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Immigration Office Name]
[Office Address]
[City, State, Zip Code]

Subject: Complaint Regarding Immigration Officer Conduct

Dear [Immigration Office Name/Officer's Title],
I hope this letter finds you well. I am writing to formally express my concerns regarding the conduct of [Officer's Name/Title] during my recent interaction on [date of interaction].

[Briefly describe the situation, including specific details about the encounter that led to your complaint.]

I believe that the treatment I received was unprofessional and did not align with the standards expected from your office. [Mention any specific policies or expectations that were not met, if applicable.]

I kindly request that this complaint be formally reviewed and appropriate action be taken. I would appreciate any feedback on how this matter is resolved.

Thank you for your attention to this serious matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]