

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]
[Teacher's Name]
[School's Name]
[School's Address]
[City, State, Zip Code]

Dear [Teacher's Name],

I hope this letter finds you well. I am writing to discuss [Student's Name], who is in your [Grade/Class Name] this year. As you may know, [Student's Name] has been diagnosed with dyslexia, and I wanted to share some insights and strategies that might help support their learning experience in your class.

[Insert specific observations about the student's needs, strengths, and any relevant information about their dyslexia.]

I would appreciate your support in implementing [specific accommodations or strategies, such as extra time on tests, access to audiobooks, etc.].

I believe these adjustments can make a significant difference in

[Student's Name]'s academic performance and confidence.

Please let me know a convenient time for us to discuss this further, as I am eager to work collaboratively to ensure the best possible outcomes for [Student's Name]. Thank you for your understanding and commitment to your students.

Warm regards,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Phone Number]