

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Title]  
[Recipient Company]  
[Recipient Address]  
[City, State, Zip Code]

Subject: DXDiag Statistics Report

Dear [Recipient Name],

I hope this letter finds you well. I am writing to present the DXDiag statistics for our system as per our recent discussions. Below are the key details:

**\*\*System Information:\*\***

- Operating System: [OS Version]
- System Manufacturer: [Manufacturer Name]
- System Model: [Model Name]
- BIOS Version: [BIOS Version]
- Processor: [Processor Type and Speed]
- RAM: [Total RAM]

**\*\*Display Devices:\*\***

- Name: [Display Adapter Name]
- Manufacturer: [Adapter Manufacturer]
- Chip Type: [Chip Type]
- Total Memory: [Total Memory for Display Adapter]
- Driver Version: [Driver Version]

**\*\*Sound Devices:\*\***

- Name: [Sound Device Name]
- Manufacturer: [Sound Device Manufacturer]
- Driver Version: [Sound Driver Version]

**\*\*DirectX Version:\*\***

- DirectX Version: [DirectX Version]

Please do not hesitate to reach out if you require any further information or clarification regarding these statistics.

Thank you for your attention to this matter.

Sincerely,

[Your Name]  
[Your Title]  
[Your Company Name]