

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Recipient's Title]  
[Company/Organization Name]  
[Company Address]  
[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to provide an explanation of the attached DirectX Diagnostic Tool (dxdiag) report, which I have included for your review. This report contains detailed information about my computer's hardware and software specifications, which may help in diagnosing and resolving any issues I am experiencing.

The dxdiag report includes the following key sections:

1. **\*\*System Information\*\***:
  - Operating System: [Operating System Version]
  - Processor: [Processor Model]
  - Memory: [Total RAM]
2. **\*\*Display Devices\*\***:
  - Name: [Graphics Card Name]
  - Manufacturer: [Graphics Card Manufacturer]
  - Driver Version: [Current Driver Version]
3. **\*\*Sound Devices\*\***:
  - Name: [Sound Card Name]
  - Driver Version: [Current Sound Card Driver Version]
4. **\*\*DirectX Features\*\***:
  - DirectDraw Acceleration: [Enabled/Disabled]
  - Direct3D Acceleration: [Enabled/Disabled]
  - AGP Texture Acceleration: [Enabled/Disabled]

If you require any additional information or clarification regarding the dxdiag report, please feel free to reach out. I appreciate your attention to this matter and look forward to your assistance in resolving the issue.

Thank you for your time.

Sincerely,  
[Your Name]