

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title/Company]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to present the findings from the DirectX Diagnostic Tool (dxdiag) analysis conducted on my system. Below are the relevant details that were identified in the report:

****System Information:****

- Operating System: [Your OS Version]
- Processor: [Processor Information]
- Memory: [Total RAM]
- DirectX Version: [DirectX Version]

****Display Devices:****

- Card name: [Graphics Card Name]
- Manufacturer: [Graphics Card Manufacturer]
- Driver Version: [Graphics Card Driver Version]
- Approx. Total Memory: [Total Video Memory]

****Sound Devices:****

- Sound card: [Sound Card Name]
- Manufacturer: [Sound Card Manufacturer]
- Driver Version: [Sound Card Driver Version]

****Other Relevant Information:****

- [Any additional information that may be necessary]

Please let me know if you require further information or clarification on any of the findings. I appreciate your attention to this matter.

Sincerely,
[Your Name]