

[Your Name]
[Your Position]
[Your Organization]
[Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Position]
[Recipient Organization]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to address the recent queries regarding the diagnostic code [DX Code] assigned to [Patient/Case Name] for the purpose of [briefly state the purpose, e.g., billing, insurance claim, treatment plan].

The diagnosis associated with this code is [brief description of the condition], which falls under [specific category, if applicable]. As per our records, the details are as follows:

- Patient Name: [Patient Name]
- Date of Service: [Date]
- Clinical Summary: [Brief summary of the patient's condition and treatment provided]

Please let me know if you need any additional information or documentation to support the use of this diagnostic code. We appreciate your attention to this matter and look forward to resolving any issues promptly.

Thank you for your cooperation.

Sincerely,

[Your Name]
[Your Position]
[Your Organization]