

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Landlord's Name]  
[Landlord's Address]  
[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request the return of my security deposit for the property located at [Property Address], which I vacated on [Move-out Date].

According to our lease agreement and state regulations, I am entitled to the return of the security deposit within [specific time frame, if applicable] of moving out, provided that the property was left in good condition, which I believe it was.

I would appreciate receiving the full amount of my security deposit, totaling [Deposit Amount], along with an itemized statement of any deductions, if applicable. Please send the funds to my address listed above or through [preferred payment method].

Thank you for your prompt attention to this matter. I look forward to your response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]