

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I hope this letter finds you well. I am writing to formally notify you of my intention to terminate my lease for the dwelling located at [Your Address], as per the terms outlined in our lease agreement.

In accordance with the lease, this letter serves as my [30/60]-day notice of termination, with my final move-out date being [Move-Out Date]. I will ensure that the property is vacated and returned in good condition, as specified in our lease agreement.

Please let me know of any necessary arrangements for the final walkthrough and the return of my security deposit. Thank you for your understanding.

Sincerely,
[Your Name]