

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Office/Agency Name]
[Office Address]

[City, State, Zip Code]

Dear [Recipient's Name],

****Subject: Petition for Dwelling Exemption****

1. ****Introduction****

- Briefly introduce yourself.
- State the purpose of the letter.

2. ****Background****

- Provide necessary background information regarding your situation.
- Explain your current dwelling status.

3. ****Reason for Exemption****

- Clearly outline the reasons why you believe you are eligible for a dwelling exemption.
- Include any relevant details or supporting information.

4. ****Supporting Documentation****

- List any documents you are including to support your petition (e.g., proof of residency, financial statements, etc.).

5. ****Conclusion****

- Reiterate your request for the dwelling exemption.
- Express your willingness to provide any further information needed.

Thank you for considering my petition. I look forward to your favorable response.

Sincerely,

[Your Name]