

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

Subject: Request for Dwelling Exemption

I hope this letter finds you well. I am writing to formally request a dwelling exemption for the property located at [Property Address]. As you are aware, [briefly explain your situation, e.g., financial hardship, temporary displacement, etc.].

Due to these circumstances, I kindly ask for your consideration in granting a dwelling exemption that would allow for [specific request, e.g., reduced rent, delay in payment, waiver of certain fees, etc.]. I believe this adjustment will significantly aid my situation and enable me to continue residing at [Property Address] without interruption.

Thank you for considering my request. I am willing to discuss this matter at your earliest convenience and am hopeful for a positive response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]