[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Phone Number] [Date] [Recipient's Name] [Recipient's Title] [Company/Organization Name] [Company Address] [City, State, Zip Code] Dear [Recipient's Name], I hope this letter finds you well. I am writing to discuss an exciting opportunity regarding DVD projects that I believe could greatly benefit [Recipient's Company/Organization Name]. [Briefly introduce yourself and your background related to DVD projects. Mention any relevant experience, skills or previous projects.] As the demand for quality content continues to grow, I propose we collaborate on a new DVD project focused on [briefly describe the project concept]. This project aims to [describe objectives, target audience, and potential impact]. I believe that with [Recipient's Company/Organization Name]'s expertise and resources, we can create a high-quality product that meets the needs of our audience while also generating substantial interest and revenue. I would love the opportunity to discuss this proposal further with you at your convenience. Please let me know if you would be available for a meeting or call within the next few weeks. Thank you for considering this collaboration. I look forward to your response. Best regards, [Your Signature (if sending a hard copy)] [Your Typed Name] [Your Job Title] [Your Company/Organization (if applicable)]