

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Warranty Department Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Warranty Department Name/Manager's Name],

Subject: Request for DVD Player Service Warranty Extension

I hope this letter finds you well. I am writing to inquire about the possibility of extending the service warranty for my DVD player, model [Model Number], which I purchased on [Purchase Date]. The current warranty is set to expire on [Expiration Date].

I have been very satisfied with the performance of the DVD player and would like to ensure continued coverage for any potential issues that may arise in the future. I understand that extending the warranty may involve additional fees, and I am willing to explore the options available. Please let me know about the necessary steps to process this warranty extension, including any required documents and payment information. Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]