

[Your Name]
[Your Address]
[City, Postcode]
[Email Address]
[Phone Number]
[Date]

DVLA

Swansea

SA99 1BA

Dear Sir/Madam,

Subject: Change of Address for Driving License

I am writing to inform you of a change of address related to my driving license.

My details are as follows:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Driving License Number: [Your Driving License Number]

My previous address was:

[Old Address]
[City, Postcode]

My new address is:

[New Address]
[City, Postcode]

Please update your records accordingly. If you require any further information, do not hesitate to contact me.

Thank you for your attention to this matter.

Yours sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]