

[Your Name]  
[Your Address]  
[City, Postcode]  
[Email Address]  
[Phone Number]  
[Date]

Driving and Vehicle Licensing Agency

[DVLA Address]  
[City, Postcode]

Dear Sir/Madam,

Subject: Request for Driving Test

I hope this letter finds you well. I am writing to formally request a driving test appointment. My details are as follows:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Driving License Number: [Your License Number]
- Contact Number: [Your Phone Number]

I have completed my driving lessons and am eager to take the driving test at your earliest convenience. Please let me know the available dates and any further information you may require.

Thank you for your assistance. I look forward to your prompt response.

Yours sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]