

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Driver and Vehicle Licensing Agency
Swansea
SA99 1BA
United Kingdom

Dear Sir/Madam,

Subject: Request for Reclaiming My Driving License

I am writing to formally request the reclaiming of my driving license, which was revoked/suspended on [Date of Revocation/Suspension]. My license number is [Your License Number].

The reason for the revocation/suspension was [briefly explain reason, if applicable]. Since then, I have completed all necessary requirements including [mention any courses, payments, or other obligations fulfilled].

I would appreciate your guidance on the steps required to process my request for the reinstatement of my driving license. I have attached any relevant documents that support my case.

Thank you for your attention to this matter. I look forward to your prompt response.

Yours sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]