

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Dear [Consular Officer's Name or "Embassy Staff"],
Subject: DV Lottery Interview Preparation

I hope this letter finds you well. I am writing to confirm my upcoming Diversity Visa Lottery interview scheduled for [insert date] at [insert time]. As I prepare for this important step in my immigration journey, I would like to ensure that I am fully prepared and compliant with all required protocols.

Enclosed with this letter, I have included the following documents and information that may be necessary for the interview:

1. ****Confirmation of DV Lottery Application**** - DV Confirmation Number: [insert number]
2. ****Passport**** - Valid passport from [insert country], issued on [insert date].
3. ****Photographs**** - [Specify number and format, e.g., "Two recent passport-sized photos meeting the U.S. visa photo requirements."]
4. ****Supporting Documents**** - [List out additional documents such as birth certificate, marriage certificate (if applicable), police certificates, and medical examination results.]
5. ****Financial Evidence**** - [Include details about any supporting financial documents, such as bank statements or employment letters.]
6. ****Education/Work History**** - [Summarize your educational qualifications and work experience, if required.]

I understand the importance of being fully prepared for the interview and will ensure that I have all necessary documents organized and readily accessible on the day of my appointment.

If there are any additional documents or information needed prior to the interview, please do not hesitate to contact me at the phone number or email address listed above.

Thank you for your assistance and consideration. I look forward to my interview and appreciate the opportunity to share my hopes of immigrating to the United States.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]