

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Title/Position]  
[Department/Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Letter of Intent for Dual Citizenship Application

I am writing to express my intent to apply for dual citizenship with [Country Name] and [Your Current Country Name]. I am motivated to pursue this application due to [briefly explain your reasons, e.g., familial ties, cultural interests, economic opportunities].

I have been living in [Country Name] for [duration] and have developed a strong connection to the country through [explain your connections, e.g., work, education, community involvement]. My intention is to uphold the values and responsibilities associated with being a citizen of both nations.

Attached to this letter, you will find the required documentation, including [list any included documents such as forms, identification, proof of residence, etc.]. I understand the importance of complying with all legal requirements and am committed to fulfilling the obligations of dual citizenship.

Thank you for considering my application. I look forward to your guidance in this process and am eager to contribute positively to both [Country Name] and [Your Current Country Name].

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]