

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Title/Position]
[Department/Organization]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Application for Dual Citizenship

I hope this letter finds you well. I am writing to formally apply for dual citizenship in [Country 1] and [Country 2].

[Introduction: Briefly introduce yourself, including your background and any relevant information regarding your connection to both countries.]

[Reason for Application: Explain why you are seeking dual citizenship, including any personal, professional, or familial reasons.]

[Legal Basis: Mention any specific laws or provisions that support your eligibility for dual citizenship in both countries.]

[Enclosures: List any attached documents that are required to support your application, such as proof of identity, residency, family ties, etc.]

I kindly request your assistance in processing my application, and I am happy to provide any additional information or documents as needed.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]