

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate or Embassy Name]
[Consulate or Embassy Address]
[City, State, Zip Code]

Dear [Consul/Consular Officer's Name],

Subject: Application for Dual Citizenship

I am writing to formally apply for dual citizenship with [Country A] and [Country B]. I am currently a citizen of [Country A] and wish to obtain citizenship of [Country B] as well.

I was born on [Date of Birth] in [Place of Birth] and currently reside in [Current City, State]. My parents are citizens of [Country A], and I have a strong personal and familial connection to [Country B].

Enclosed, please find the required documentation supporting my application, including:

1. A copy of my birth certificate
2. A copy of my current passport
3. Proof of residency in [Country B]
4. Any additional documents as required by your office

I appreciate your attention to my application and look forward to your response. Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you need any further information.

Thank you for your consideration.

Sincerely,
[Your Name]