

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Department/Agency Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Application for Dual Citizenship

I hope this letter finds you well. I am writing to formally apply for dual citizenship on behalf of my spouse, [Spouse's Name], who is currently a citizen of [Country of Origin].

As [Your Spouse's Name] and I have built our life together in [Current Country], we believe that obtaining dual citizenship will strengthen our family ties and allow us to contribute meaningfully to both societies. Please find enclosed the required documents to support this application:

1. Completed application form
2. Copy of [Spouse's Name]'s birth certificate
3. Proof of residency in [Current Country]
4. Marriage certificate
5. [Any other supporting documents]

We appreciate your attention to this matter and are hopeful for a positive response.

Thank you for your consideration.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]