

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Embassy/Consulate Name]
[Address of Embassy/Consulate]
[City, State, Zip Code]

Subject: Application for Dual Citizenship for Minor

Dear [Embassy/Consulate Official's Name],

I am writing to formally request the application for dual citizenship for my child, [Child's Full Name], who was born on [Child's Date of Birth] in [Place of Birth].

[Child's Full Name] is currently a citizen of [Country of Current Citizenship] and I would like to apply for dual citizenship in [Country of Desired Citizenship] due to [reasons for seeking dual citizenship, e.g., familial ties, residency, heritage].

I have attached the following documents to support this application:

1. A copy of [Child's Full Name]'s birth certificate
2. A copy of my identification
3. Proof of residency/relationship to [Country of Desired Citizenship]
4. Any other relevant documents

Please let me know if there are additional requirements or forms that need to be completed. I appreciate your assistance in this matter and look forward to your prompt response.

Thank you for your attention to this request.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Relationship to Child]