

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Dear [Consulate/Embassy Official's Name],

Subject: Application for Dual Citizenship for My Family

I hope this letter finds you well. I am writing to formally apply for dual citizenship for myself and my family members: [List Family Members' Names].

We believe that obtaining dual citizenship will offer us significant opportunities and benefits, including [Mention Reasons: e.g., increased global mobility, access to education, and healthcare].

[Provide a brief background about your family and reasons for applying for dual citizenship.]

Enclosed are the required documents for each family member, including [List Documents: e.g., birth certificates, marriage certificate, proof of residency, identification documents].

We respectfully request your assistance in processing our application swiftly and are prepared to comply with any further requirements you may have.

Thank you for considering our application. We look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Relationship to the Family Members]