

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Title]
[Department/Office Name]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally apply for dual citizenship in [Country 1] and [Country 2]. I meet all the eligibility requirements and have attached all necessary documentation, including my birth certificate, proof of residency, and any other required forms.

I believe that obtaining dual citizenship will not only benefit my personal growth but will also allow me to contribute positively to both nations.

Thank you for considering my application. I look forward to your positive response.

Sincerely,
[Your Name]