

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

The Visa Officer

[Embassy/Consulate Name]
[Embassy/Consulate Address]
[City, Country]

Subject: Application for Visit Visa to Dubai

Dear Sir/Madam,

I am writing to apply for a visit visa to Dubai for tourism purposes. I plan to visit from [start date] to [end date] and would like to explore the beautiful attractions, culture, and hospitality that Dubai has to offer.

I am currently employed at [Your Company/Organization Name] as a [Your Job Title]. Attached, please find the required documents to support my application:

1. Completed visa application form
2. Passport-sized photographs
3. Copy of my passport
4. Proof of employment (employment letter)
5. Bank statement for the last three months
6. Travel itinerary
7. Hotel reservation confirmation

I assure you that I will adhere to all visa regulations and return to [Your Home Country] before the visa expires.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]