

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Visa Department

[Embassy/Consulate Name]  
[Embassy/Consulate Address]  
[City, State, Zip Code]

Dear Visa Officer,

I am writing to submit my application for a visa to visit Dubai, United Arab Emirates, from [start date] to [end date]. I plan to visit for [state purpose of visit, e.g., tourism, business, family visit, etc.], and I have attached all required documents for your review.

During my stay, I intend to [briefly outline your itinerary, including places you plan to visit or any appointments]. I have made all necessary arrangements, including [mention accommodations, flights, etc.], which I have also included in the attached documents.

I assure you that I will comply with all visa regulations and conditions, and I will return to [your home country] before the expiration of my visa.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Signature (if submitting by mail)]  
[Your Printed Name]