

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Embassy/Consulate Name]
[Embassy/Consulate Address]
[City, State, Zip Code]

Subject: Application for Dubai Long-Term Visa

Dear [Recipient's Name],

I am writing to formally apply for a long-term visa to reside in Dubai. My name is [Your Name], and I am a [Your Nationality] citizen currently residing in [Your Current Location].

I am seeking a long-term visa for the purpose of [state your purpose, e.g., employment, investment, study, etc.]. I have been presented with an opportunity to [briefly explain the opportunity].

Enclosed with this letter are the required documents, including:

1. A completed visa application form
2. A valid passport with at least six months validity
3. Passport-sized photographs
4. Proof of financial stability (e.g., bank statements, employment letter)
5. Any relevant documents supporting my application (e.g., job offer letter, enrollment confirmation)

I appreciate your consideration of my application. I look forward to the opportunity to contribute to the vibrant community in Dubai. Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you require any further information.

Thank you for your time and attention.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]