

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Title]
[Department/Agency Name]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Application for Dual Citizenship

I am writing to formally apply for dual citizenship with [Country 1] and [Country 2]. [Provide a brief introduction about yourself, including your current citizenship, background, and reasons for seeking dual citizenship.]

I have attached all required documents to support my application, including:

1. [Document 1]
2. [Document 2]
3. [Document 3]

[Explain why you believe you qualify for dual citizenship, including any relevant laws or provisions and personal circumstances that apply.]

I appreciate your time in considering my application. Please feel free to contact me should you require any additional information or clarification.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]