

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate General's Name]
[Consulate General's Address]
[City, State, Zip Code]

Dear [Consulate General's Name],

I am writing to formally request information regarding the process for obtaining dual citizenship for [Your Nationality/Citizenship] and [Second Nationality/Citizenship].

I am currently a citizen of [Your Country] and am interested in acquiring citizenship from [Second Country]. My reasons for seeking dual citizenship include [briefly explain reasons, e.g., family ties, work opportunities, etc.].

I would greatly appreciate it if you could provide me with the necessary steps, required documentation, and any fees associated with this process. Additionally, if there are any specific eligibility criteria I should be aware of, please let me know.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]