

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Dear [Consul/Embassy Official's Name],

Subject: Application for Dual Citizenship

I hope this letter finds you well. My name is [Your Name], and I wish to formally apply for dual citizenship in accordance with [Country's] laws and regulations.

I was born in [Your Birth Country] on [Your Birth Date] and have been residing in [Current Country] for [Number of Years]. I am seeking to obtain dual citizenship to [reason for applying, e.g., strengthen personal and professional ties, cultural heritage, etc.].

Enclosed with this letter, I have included the following documents to support my application:

1. Completed application form
2. Copy of my birth certificate
3. Proof of residency in [Current Country]
4. [Any additional documents, e.g., marriage certificate, employment letter, etc.]

I appreciate your consideration of my application and look forward to your positive response. Please feel free to contact me should you require any further information.

Thank you for your time and assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]