

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title]
[Agency/Institution Name]
[Agency Address]
[City, State, Zip Code]

Subject: Application for Dual Citizenship

Dear [Recipient Name],

I hope this letter finds you well. I am writing to formally submit my application for dual citizenship in [Country 1] and [Country 2]. I believe that obtaining dual citizenship will enable me to strengthen my ties with both nations and contribute positively to both communities. Briefly, I would like to outline my reasons for pursuing dual citizenship:

1. ****Connection to [Country 1]****: [Explain your connection to Country 1, e.g., birthplace, family ties].
2. ****Connection to [Country 2]****: [Explain your connection to Country 2, e.g., residency, cultural ties].
3. ****Benefits of Dual Citizenship****: [Explain why you believe dual citizenship will be beneficial for you].

Enclosed with this letter are the required documents:

- Completed application form
- Copy of my birth certificate
- Proof of residency/status in both countries
- [Any other supporting documents]

I appreciate your assistance with my application. Please let me know if you need any additional information or documentation. I look forward to your favorable response.

Thank you for your time and consideration.

Sincerely,

[Your Name]