

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Recipient's Title]  
[Department/Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Letter of Intent for Dual Citizenship

I hope this letter finds you well. I am writing to formally express my intention to apply for dual citizenship in [Country Name] and [Your Current Country].

I have established a strong connection to [Country Name] through [briefly explain your reasons, e.g., family ties, residency, cultural connections], and I believe that obtaining dual citizenship will further enable me to contribute positively to both societies.

My intention to pursue dual citizenship is motivated by [list specific reasons, such as education, employment opportunities, family reunification, etc.], and I am committed to fulfilling all legal obligations required for this process.

I kindly request information regarding the necessary steps, documentation, and any additional requirements needed to facilitate my application for dual citizenship.

Thank you for your consideration, and I look forward to your response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]