

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Driving Test Center Name]
[Center Address]
[City, State, ZIP Code]

Dear [Test Center Coordinator's Name],

I hope this letter finds you well. I am writing to request the scheduling of my driving test. My details are as follows:

- Name: [Your Name]
- Learner's Permit Number: [Permit Number]
- Preferred Test Dates: [List 2-3 dates and times]

I would appreciate it if you could confirm my appointment at your earliest convenience. If the suggested dates are unavailable, please let me know alternative options.

Thank you for your assistance.

Sincerely,
[Your Name]