

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Department of Motor Vehicles]
[Office Address]
[City, State, Zip Code]

Subject: Driving Test Appointment Notification

Dear [Recipient Name],

I am writing to confirm my upcoming driving test appointment scheduled for [Date] at [Time]. The test will take place at [Location].

Please let me know if there are any specific requirements or documents I need to bring with me on the day of the test.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]