

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Department of Motor Vehicles]  
[Office Address]  
[City, State, Zip Code]

Dear [Recipient's Name or "To Whom It May Concern"],  
I am writing to formally request an appointment for a driving test. I have completed all the necessary prerequisites and am eager to demonstrate my driving skills.

My details are as follows:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Driver's License Number (if applicable): [Your License Number]
- Contact Information: [Your Phone Number and Email Address]

I would appreciate it if you could provide available dates and times for the driving test. I am flexible with my schedule and can accommodate most time slots.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]  
[Your Signature (if sending a hard copy)]