

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title/Position]
[Company/Salon Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am reaching out to discuss potential hair dye options for my upcoming appointment at [Salon Name] on [Date]. I am interested in exploring different colors and techniques that would suit my personal style and complement my complexion.

To provide a bit of context, [briefly describe your current hair color and any previous dye experiences]. I have thought about [mention any specific colors/styles you are considering], but I would appreciate your professional input on what options would work best.

If possible, I would love to schedule a consultation before my appointment to discuss this further. Thank you for your time, and I look forward to your suggestions!

Best regards,

[Your Name]