[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name], Subject: Hair Dye Instructions

I hope this letter finds you well. Below are the detailed instructions for applying hair dye effectively at home. Please follow these steps carefully to achieve the best results.

Materials Needed:

- 1. Hair dye kit (includes dye, developer, and gloves)
- 2. Plastic bowl and applicator brush
- 3. Sectioning clips
- 4. Old towel or cape
- 5. Timer
- 6. Comb
- 7. Shampoo and conditioner (sulfate-free recommended)
- **Preparation:**
- 1. Perform a patch test 48 hours before application to check for allergic reactions.
- 2. Wear an old shirt and cover your shoulders with a towel or cape.
- 3. Gather all materials in a well-ventilated area.
- **Application Steps:**
- 1. **Section Your Hair: ** Divide your hair into four equal sections using clips for easier application.
- 2. **Mix the Dye: ** In a plastic bowl, mix the dye and developer according to the instructions included in your dye kit.
- 3. **Put on Gloves:** Ensure you wear gloves to avoid staining your hands.
- 4. **Apply the Dye:** Start applying the dye from the roots and work your way down to the ends, using the applicator brush. Ensure even coverage.
- 5. **Set the Timer:** Once the dye is applied, set the timer for the recommended duration (usually $30-45\ \text{minutes}$).
- **Aftercare:**
- 1. Rinse your hair thoroughly with lukewarm water until the water runs clear.
- 2. Shampoo and condition your hair using products designed for color-treated hair.
- 3. Avoid washing your hair for 72 hours to allow the color to set properly.
- If you have any questions or need further assistance, feel free to contact me. I hope you enjoy your new hair color!
 Best regards,

[Your Name]