

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title]
[Organization/School Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Dyslexia Awareness

I hope this letter finds you well. I am writing to you to raise awareness about dyslexia, a common learning difference that affects many individuals, regardless of age or background.

Dyslexia is characterized by difficulties with accurate and/or fluent word recognition and by poor spelling and decoding abilities. It is important to understand that dyslexia is not a reflection of intelligence; many individuals with dyslexia are highly capable in other areas.

[Insert a personal story or statistic about dyslexia here to highlight its impact.]

As we strive to create inclusive environments, I would like to propose [mention any specific action, event, or support you are suggesting, such as a workshop, resource distribution, etc.]. This will not only help in raising awareness but also provide valuable resources for those affected by dyslexia.

Thank you for your consideration. I look forward to the opportunity to discuss this important issue further.

Sincerely,

[Your Name]

[Your Title/Organization, if applicable]