

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]
[Recipient Name]
[Recipient Title]
[School/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well.

I am writing to discuss support for our dyslexic students. It is important to create an environment where they can thrive and succeed.

Some helpful strategies include:

- Using clear and simple fonts.
- Providing audio resources.
- Offering extra time for assignments.

I believe these methods can make a difference. I would love to discuss this further.

Thank you for your attention.

Sincerely,

[Your Name]