[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Phone Number] [Date] [Recipient Name] [Recipient Address] [City, State, Zip Code] Dear [Recipient Name], I hope this letter finds you well. I am writing to inform you about the results of the DNA test conducted on [insert test date]. The results indicate that [briefly summarize the findings, e.g., relationship, ancestry, etc.]. If you have any questions or would like to discuss the results further, please feel free to reach out. Thank you for your time and understanding. Sincerely, [Your Name]