

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well.

I am writing to inform you about the results of the DNA test conducted on [Date of Test]. The purpose of this test was to [explain purpose briefly, e.g., determine paternity, confirm biological relationship, etc.].

The results indicate that [summarize results, e.g., "the tested individual is confirmed to be the biological parent," or "there is no biological connection between the tested individuals"] as per the analysis conducted by [Laboratory Name]. The detailed report is attached for your reference.

Please feel free to reach out if you have any questions or need further clarification regarding the results.

Thank you for your attention to this matter.

Sincerely,

[Your Name]  
[Your Title, if applicable]  
[Your Organization, if applicable]  
[Attachment: DNA Test Results Report]