

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Laboratory/Organization Name]
[Laboratory Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Request for DNA Testing

I hope this letter finds you well. I am writing to formally request a DNA testing service. The specific details are as follows:

1. ****Test Type:**** [Specify the type of DNA test required, e.g., paternity test, ancestry test, etc.]

2. ****Sample Provider:**** [Name of the individual providing the DNA sample]

3. ****Purpose of Testing:**** [Briefly explain the reason for the request]

Please let me know the necessary steps to initiate the testing process, including any required forms, fees, and information regarding sample collection.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]