

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Subject: Request for Legal DNA Testing

Dear [Recipient's Name],

I am writing to formally request legal DNA testing regarding [briefly describe the context, e.g., paternity, lineage, etc.]. This request is made to establish [state the purpose, e.g., biological relationship, inheritance rights, etc.].

To facilitate this process, I suggest the following steps:

1. **Sample Collection**: Arrange a mutually convenient time and location for the collection of DNA samples.
2. **Testing Laboratory**: Use an accredited laboratory specializing in legal DNA testing.
3. **Results Handling**: Ensure that all results are properly documented and delivered to both parties in accordance with legal standards.

Please respond by [date] to confirm the arrangements or discuss any further details.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]