

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Company Name]
[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to inquire about your private DNA testing services, as I am interested in exploring my genetic background and understanding more about my ancestry.

After conducting some research, I discovered that your company has an excellent reputation for providing reliable and thorough results. I am particularly interested in [specific test or service, e.g., ancestry analysis, health predisposition screening, etc.].

If possible, I would appreciate any additional information regarding the testing process, timelines for results, pricing, and confidentiality measures you have in place to protect personal data.

Thank you for your attention to my inquiry. I look forward to your prompt response.

Sincerely,

[Your Name]

[Optional: Your Title or Position]