

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Lab Name]
[Lab Address]
[City, State, Zip Code]

Dear [Lab Manager's Name],

Subject: Request for DNA Testing

I hope this letter finds you well. I am writing to formally request DNA testing to be conducted at your laboratory.

Details of the request are as follows:

- ****Sample Information****: [Specify the samples you will provide]
- ****Purpose of Testing****: [Briefly explain the reason for the testing]
- ****Preferred Testing Method****: [If applicable, specify the type of DNA test required]
- ****Urgency****: [Indicate if there is a deadline or urgency]

Please let me know the necessary steps to proceed, including any required forms, fees, and the expected timeframe for results.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]
[Your Title or Relation to the Test if applicable]