

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title/Organization]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing this letter to express my intent to undergo DNA testing for [specific purpose, e.g., paternity testing, ancestry analysis, medical reasons].

I understand the significance of the process and wish to ensure that all necessary steps are taken in accordance with applicable laws and regulations.

Please find below the relevant information related to my request:

1. ****Full Name:**** [Your Full Name]
2. ****Date of Birth:**** [Your Date of Birth]
3. ****Reason for Testing:**** [Briefly explain the purpose]
4. ****Preferred Testing Location:**** [Name of testing center or lab]
5. ****Contact Information:**** [Your complete contact details]

I would appreciate your guidance on the next steps to initiate this process, including any required documentation and consent forms.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]