

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Title/Position]  
[Organization/Company Name]  
[Organization Address]  
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Letter of Explanation for DNA Testing

I am writing to provide a detailed explanation regarding the DNA testing that was conducted on [specific date]. This testing was initiated due to [reason for testing, e.g., paternity dispute, ancestry research, medical purposes, etc.].

The decision to pursue DNA testing stemmed from [brief explanation of background and rationale]. After thorough consideration, it was determined that a DNA test would provide the most accurate and impartial results necessary to resolve [specific issue or concern].

The testing process was conducted by [name of the laboratory or agency], which is accredited and follows strict protocols to ensure valid and reliable results. The samples collected [describe the type of samples collected, e.g., saliva, blood, hair, etc.] were handled with care and confidentiality.

Upon receiving the results on [date], [brief summary of results and implications]. This outcome has significant implications for [explain how the results affect the situation, if appropriate].

I appreciate your understanding and consideration of this matter. Should you require any further information or documentation regarding the DNA testing, please do not hesitate to reach out to me.

Thank you for your attention to this important issue.

Sincerely,

[Your Signature (if sending hard copy)]

[Your Printed Name]

[Your Relationship to the Matter, if applicable]