

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]

[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name or 'Customer Service'],
I am writing to request a DNA test kit to be sent to my address as outlined below.

****Personal Information:****

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- [Any additional required personal information]

****Address for Kit Delivery:****

[Your Address]
[City, State, Zip Code]

Please provide information regarding the types of DNA tests available and the associated costs. I understand that payment details will be required for processing my order, so please include instructions for submitting payment.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]