

[Your Company Letterhead]

[Date]

[Service Provider's Name]

[Service Provider's Address]

[City, State, Zip Code]

Subject: No Dues Letter

Dear [Service Provider's Name],

We hereby confirm that as of [Date], there are no outstanding dues or payments pending from your end concerning the services provided to us. This letter serves as official documentation that all financial obligations between our organizations have been satisfactorily settled. Should you require any further information or clarification, please do not hesitate to contact us.

Thank you for your services.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]