

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Scholarship Committee Name]  
[Organization/Institution Name]  
[Organization Address]  
[City, State, Zip Code]

Dear Members of the Scholarship Committee,  
I am writing to apply for the [Name of Scholarship] offered by  
[Organization/Institution Name]. I am currently a [Your Grade/Year]  
student at [Your School/University] majoring in [Your Major/Field of  
Study], and I am excited about the opportunity to further my education  
with your support.

[First Paragraph: Introduce yourself and explain why you are applying for  
the scholarship. Include any relevant background information, such as  
your aspirations and interests.]

[Second Paragraph: Discuss your academic accomplishments, extracurricular  
activities, and any relevant experiences that demonstrate your  
qualifications for the scholarship.]

[Third Paragraph: Explain your financial need and how the scholarship  
would impact your ability to pursue your education goals. Make sure to be  
sincere and specific.]

[Conclusion: Thank the committee for considering your application,  
express your enthusiasm for the opportunity, and mention any attached  
documents, such as transcripts or recommendation letters.]

Sincerely,

[Your Name]

[Attachment: Your resume, transcripts, recommendation letters, etc.]